

Coursework Request Form

East Guernsey Local Professional Development Committee

Name:

Date Submitted to LPDC:

Building:

Position:

Complete this Section if you are requesting CEU credit for attendance at a workshop or conference.

Number of CEUs Requested: (.1 CEU for each contact hour)

What is the date of the workshop/conference:

What is the title of the workshop/conference:

What is the topic of the workshop/conference:

Write a description of the workshop/conference:

Preliminary Approval given by _____ / _____ / _____ / _____ /

_____ / _____ / _____ Date approved: _____

In the event preliminary approval is not obtained, Credit or CEUs may or may not be granted. Please refer to and follow guidelines on IPDP submission.