EAST GUERNSEY LOCAL SCHOOL DISTRICT
P. O. BOX 128
OLD WASHINGTON, OHIO 43768
(740) 489-5190

INTERDISTRICT OPEN ENROLLMENT APPLICATION
2020-2021 SCHOOL YEAR

Student Full Legal Name: ______________________ Date: ______________________

Date of Birth: ______________________

Parent/Guardian Name: ______________________ Mother's Maiden Name: ______________________

Home Phone: ______________________ Cell Phone: ______________________

Street Address: ______________________ City: ______________ Zip Code: __________

Student is a dependent of a member of Active Duty Forces (Army, Navy, Air Force, Marine, Coast Guard)
Yes ____ No ____

Student is a dependent of a member of the National Guard (Army or Air)
Yes ____ No ____

Grade Level of Student: for present year ________ (2019-2020)

for upcoming year ________ (2020-2021)

School District of Residence: ______________________

Building Requested: ____Preschool ____BTES ____BTMS ____BTHS

Custody: ______________________
(student resides with)

If a divorce or guardianship situation exists, we must have a certified FULL copy of the order of decree. This is per State of Ohio Law (ORC 3313.672) and the Missing Children's ACT.

Reason for Open Enrollment ____

- Are you able to provide transportation if the district cannot transport your child to the requested school?
  Yes ____ No ____
- Has the student been suspended or expelled from school for 10 or more consecutive days this present school year?
  Yes ____ No ____
- Is the student currently on an IEP (Special Education)? Yes ____ No ____

  If yes, explain? ____

I have read and understood this policy, and my signature authorizes the district to receive and review the student's records. False information on this application may be grounds for denial of participation.

______________________________ ______________
Parent/Guardian Signature Date

Applications must be received by the Superintendent between the first working day of April and the first working day of May of the calendar year for consideration the following school year and must be submitted annually. Requests will be acted upon by June 30.

Students must be registered for classes within ten (10) work days upon receiving approval. Please call Debbie McKim, Student Services Coordinator, at 740-489-5190 to schedule an appointment.

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(For Office use only)

Date received: ______________ Time Received: ______________ Parent Notification phone/mail: Date: __________

Principal Approval ______________________ Principal Denial ______________________

Superintendent Approval ______________________ Superintendent Denial ______________________

Reason for Denial: ______________________________ Effective Date: ______________

No student shall be denied admission to the East Guernsey Local School District or to a particular course or instructional program or otherwise discriminated against for reason of race, color, national origin, sex, handicap or any other basis of unlawful discrimination.

INTERDISTRICT OPEN ENROLLMENT
(Statewide)

The Board permits any student from any other district in the state to apply and enroll in the District schools free of any tuition obligation, provided that all procedures as outlined in the administrative regulations are met. Requirements include:

1. application procedures, including deadlines for application and notification to students of acceptance or rejection and the superintendents of other districts whenever another district's student's application is approved;
2. procedures for admission;
3. District capacity limits by grade level, school building and educational program are determined;
4. resident students and previously enrolled District students have preference over first-time applicants;
5. no requirements of academic, athletic, artistic or any other skill or proficiency;
6. no limitations on admitting students with disabilities, unless services required in an Individualized Education Program are not available in the District;
7. no requirement that the student be proficient in the English language;
8. no rejection of any applying student because the student has been subject to disciplinary proceedings, except an applicant who has been suspended or expelled by another district for 10 consecutive days or more in the term for which admission is sought or in the term immediately preceding the term for which admission is sought and
9. procedures to ensure maintenance of an appropriate racial balance in the District's schools.

The District cannot refuse to accept the credits earned by students who have participated in interdistrict open enrollment. The Board will not adopt a policy that discourages resident students from participating in interdistrict open enrollment.

The District notifies the Ohio Department of Education (ODE) of any change to this policy within 30 days of adoption. The District maintains records verifying adherence to this policy and that complaints regarding this policy are addressed. These records are provided to ODE upon request.

Compliance with this policy is reported to the ODE by November 30 annually through the consolidated school mandate report.

If the District reports noncompliance the Superintendent/designee must provide a written explanation to the Board within 30 days explaining this noncompliance and a written plan of action for accurately and efficiently addressing the problem.

[Adoption date: November 18, 2004]
[Re-adoption date: June 18, 2014]
[Re-adoption date: October 29, 2018]

LEGAL REFS.: ORC 3313.64; 3313.98; 3313.983
Chapter 3327
OAC 3301-48-02

CROSS REF.: IGDJ, Interscholastic Athletics

THIS IS A REQUIRED POLICY

East Guernsey Local School District, Old Washington, Ohio

ADMISSION OF INTERDISTRICT TRANSFER STUDENTS

Guidelines for the transfer of students from an Ohio school district based upon policy established by the Board are listed below.

1. Any application for an interdistrict transfer from an Ohio school district must be submitted to the Superintendent's office of the student's intended district of enrollment between the first working day of April to the first working day of May. Applications are acted upon by June 15. Parents must indicate acceptance of transfer on or before June 30. One application must be submitted each year for each student who requests an interdistrict transfer. The receiving district reserves the right to assign the building where appropriate.
2. Interdistrict transfer is permitted if the enrollment of the grade level, class level, building level and educational program being requested at the receiving District does not exceed the following:

Grade	Section	Enrollment Limit
K-5	Elementary School	23 per class
6-8	Middle School	380 students in grades 6-8
K-8	Special Education	8 students per class
9-12	Special Education	12 students per class
9-12	High School	525 students in grades 9-12

   The enrollment figures are for open enrollment guidelines only. Enrollment limits are the discretion of the District and may be waived.
3. Once accepted by the receiving district, a student may be displaced should enrollment exceed the limits stated above.
4. Enrollment in a special program, i.e., gifted, LD, DH, etc., dictates which building a student must attend as many units are cooperative among several districts and may not be housed in the district to which the student has transferred.
5. Students with disabilities may be rejected for interdistrict transfer if the services described in the student's IEP are not available in the receiving district's schools. The Superintendent determines eligible programs.
6. Districts are not required to institute any special education programs to serve transfer students.
7. OHSAA athletic eligibility guidelines are in affect.
8. Students with discipline problems may be rejected for interdistrict transfer only if they have been suspended or expelled by the sending district for 10 days or more in the current term or school year application is made.
9. Applicants are considered on a first-come, first serve basis annually, with an assurance that native students are not displaced. Previously enrolled interdistrict transfer students are given priority over new applicants. Enrollment levels determine annual approval, i.e., approval one year does not guarantee approval in the future.
10. Applicants may be rejected if the racial balance of either the sending or the receiving school district would be negatively impacted.
11. Participating districts will accept no responsibility for the transportation of students to other districts unless it is deemed practical by the administration.
12. All approved transfers are in effect for the entire school year. The policy may be discontinued at the discretion of the participating boards of education.
13. Applications received after the designated dates may be considered on an individual basis if extenuating circumstances exist or otherwise.

[Adoption date: November 18, 2004]
[Re-adoption date: June 18, 2014]

East Guernsey Local School District, Old Washington, Ohio

OHSAA ATHLETIC TRANSFER RULE

If a student transfers at any time after the fifth day of the student's ninth grade year or after having established eligibility prior to the start of school by playing in a contest (scrimmage, preview/jamboree, Foundation game or regular season/tournament contest), the student shall be eligible, insofar as transfer is concerned, ONLY **until** the first 50% of the maximum allowable **varsity** regular season contests (including all scrimmages, preview/jamboree/Foundation games) **have been competed** in those sports in which the student participated (participation being defined as playing in a contest) during the 12 months immediately preceding this transfer. This transfer consequence shall remain in effect until the one-year anniversary of the date of enrollment in the school to which the student transferred, at which time the student is no longer considered a transfer student. Visit www.ohsaa.org or view the OHSAA Handbook for the complete text of this rule and the eight exceptions to this rule.